



Report Writer (Short-term)

Committee for Free and Fair Elections in Cambodia (COMFREL) was founded in 1997 with registration at the MoI, and it is known by the public and related stakeholders for promoting democracy and fair and fair election in Cambodia. COMFREL has joined several electoral observations and implemented their core programs to contribute a good impact from democracy to the Cambodian people. Currently, COMFREL is seeking to recruit a qualified candidate to fulfill the position of a report writer (short-term).

Responsibilities

- To go through a series of English documents and make a short summary for a report
- To correct English or translate from Khmer to English version
- To compile all documents as a report

Skill and Qualifications

- At least Bachelor's degree
- Background and experience of the English report writing
- Broad knowledge of the social and political issues
- Strong background and well understanding of non-profit organization context
- Computer literacy (familiar with Ms.-Office, Khmer Unicode, and Internet)
- Excellent command of spoken and written Khmer and English

Submission of Applications

The applicants are invited to submit a cover letter clearly indicating the post title along with a current CV to email: email2sopheak@gmail.com by **20th February 2022** at 5:00 pm.