



Vision: A democratic society where democratization in particular democratic elections are promoted and qualified to bring benefit to people.

ទស្សនៈវិស័យ ៖ សង្គមប្រជាធិបតេយ្យ ដែលការបោះឆ្នោតប្រកបដោយសកម្មភាព ប្រជាធិបតេយ្យ ត្រូវបានលើកកម្ពស់ និងមានគុណភាពខ្ពស់ ដែលនាំឱ្យប្រជាជនទទួលបានផលប្រយោជន៍ដល់ប្រជាជន។

## URGENT – Job Announcement

The Committee for Free and Fair Elections in Cambodia (COMFREL) serves to promote democracy and citizen’s participation in the spirit of building capacity for nationwide networking and cooperation with its member organizations and partners. Democracy is not just about elections, but free and fair elections as they are a necessary condition of democracy. COMFREL is also working and cooperating with women working group to promote women’s participation in politics and decision-making at national and sub-national levels in making positive change for democratic women’s participation and gender equality through women’s capacity development and advocacy and lobby the political party leaders, the government and policy/law-makers to formulate policies and laws to increase the number and power of women’s political representation and to demand gender equality. COMFREL is seeking one Cambodian national based in Phnom Penh for the position of **Education and Gender Officer**.

### Job Duties:

- Responsible for monitoring the COMFREL’s gender equality policy implementation and political gender watch;
- Responsible for managing the online/radio talk-back programs relevant women rights, women’s political participation, gender in politics and decision-making level;
- Assist in developing manual and curriculum for women and gender program;
- As trainer for education and gender unit;
- Monthly report of Education and Gender unit;
- Report writing on training or forum...;
- Assist in facilitate training, workshop of gender program
- Cooperate with other organizations for improvement of education and gender activities;
- Translate from Khmer-English-Khmer;
- Perform other tasks and assignments as needed.

### Job requirement:

- University degree or year 4 student in related field, preferably in Education or Gender or philosophy;
- At least one year related work experience;
- Good command of trainer skills;
- Good command of online/radio talk-back skills;
- Interested in issues of gender, elections, democracy, women’s political participation;
- Experienced with project cycle management (PCM) & LFA is a plus;
- Computer skills and experience in MS Word, Excel, and Powerpoint is a plus;
- Good in Khmer writing and good in English writing and speaking.

ទីស្នាក់ការកណ្តាល ៖ ផ្ទះលេខ ១៣៨ ផ្លូវ ១២២ សង្កាត់ ទឹកល្អក់ ១ ខណ្ឌ ទួលគោក រាជធានីភ្នំពេញ ព្រះរាជាណាចក្រកម្ពុជា

Central Office : #138, Street. 122, Teuk Laak I, Tuol Kork, Phnom Penh, CAMBODIA.

P.O. Box 1145, Phone : (855) 23 884 150 Fax: (855) 23 885 745 E-mail : [comfrel@online.com.kh](mailto:comfrel@online.com.kh) Website: [www.comfrel.org](http://www.comfrel.org)

**Applicants must be female only to apply for this position.**

Interested applicants are requested to submit only CV and cover letter with subject of application position to COMFREL Office using contact detail below no later than **21 March 2022**. Only short-listed candidates will be notified for interview.

Closing date: **21 March 2022 at 5:00 pm**

Contact address: #138, St. 122, Toeuk Laak I, Tuol Kork, Phnom Penh.

Tel: (855) 23 884 150,

E-mail: [sereyleak@comfrel.org](mailto:sereyleak@comfrel.org), [kunthy@comfrel.org](mailto:kunthy@comfrel.org)

Telegram: 012 775 696/087 717 007

**បេសកកម្ម៖ ខុមហ្វ្រែល** ជាអង្គការក្រៅរដ្ឋាភិបាល អព្យាក្រឹត្យដែលផ្តល់សិទ្ធិអំណាចដល់ប្រជាជនកម្ពុជា ដើម្បីអនុវត្តសិទ្ធិរបស់ពួកគេនៅក្នុងនយោបាយ និងការធ្វើសេចក្តីសម្រេចចិត្ត តាមរយៈការអប់រំពលរដ្ឋ និងការចូលរួមប្រកបដោយការស្តាប់នាជាមួយរដ្ឋាភិបាល និងមន្ត្រីជាប់ឆ្នោតសម្រាប់ការកែទម្រង់គោលនយោបាយ ការបោះឆ្នោតដោយសេរី និងយុត្តិធម៌ និងការបង្កើនការទំនួលខុសត្រូវក្នុងការផ្តល់សេវាសាធារណៈ។

**MISSION: COMFREL**, as a neutral non-governmental organization, empowers Cambodian citizens to exercise their rights in politics and decision-making, through civic education, and constructive engagement with government and elected officials, for policy reforms, free and fair elections, and increased accountabilities in service delivery.