



**Urgent Job-Announcement**

The Committee for Free and Fair Election in Cambodia (COMFREL) is independent, neutral, non-profit and not influenced by political parties and the government.

The mission of COMFREL is to help create an atmosphere as satisfactory and informed by 1.to have the election process freely and justice through lobbying, advocacy and 2.to have the meaning of the stage after the election through education and public forum in order encourage citizens to participate in political affairs and making decisions sites.

COMFREL is looking for an employee who will work as **Media Assistant** urgently and to full fill a duty as the description below:

**Responsibility:**

- Coordination and preparation a radio broadcasting
- Collect the information for social media COMFREL
- Collect data for monthly, quarterly and annual report of the unit
- Collect and extract important information/news posting in website and share on COMFREL social media
- Collect important information and mailing to the public weekly
- Collaborate and manage social media COMFREL (Facebook Page, Tweeter...)
- Compile and update a contact list and e-mail
- Participate in the core task of each elections phase
- Other tasks requested by the supervisor

**Requirements:**

- Legal student / Communication and Media / Sociology
- Relevant experience
- Knowledge of technical software and especially can use social media (Facebook, Tweeter, blog...)
- Have knowledge related to the field of elections and political
- The preferences and willingness to do social work
- Are responsible for advocacy work performance and work team
- Faithful, creative, open minded in learning something new

**How to apply:** The interested candidate can send CV and Cover Letter to office COMFREL, #138, Street 122, Sangkat Teuk Laak 1, Khan Toul Kork, Phnom Penh.

You also can apply by e-mail: [seiha@comfrel.com](mailto:seiha@comfrel.com) and more information by phone: 023 884 150 (working hours).

**Deadline of application: February 11th, 2020** at 17 pm.

**\*\* Female candidates are encouraged to apply.**

Missions: To help to create an informed and favorable climate 1)- for free and fair elections through lobbying and advocacy for a suitable legal framework, education to inform voters of their rights and monitoring activities that both discourage irregularities and provide comprehensive monitoring data to enable an objective, non-partisan assessment of the election process, and 2)- for meaningfulness of post elections through education and public forums to encourage citizens to participate in politics and decision-making, advocacy/lobby for electoral reforms that increase accountability of elected officials and provide comprehensive monitoring data to enable an objective, non-partisan assessment of the fulfillment of political platform and performance of elected officials.

**ទីស្នាក់ការកណ្តាល ៖ ផ្ទះលេខ ១៣៨ ផ្លូវ ១២២ សង្កាត់ ទឹកល្អក់ ១ ខណ្ឌ ទួលគោក រាជធានីភ្នំពេញ ព្រះរាជាណាចក្រកម្ពុជា**

**Central Office : #138, Street. 122, Teuk Laak 1, Tuol Kork, Phnom Penh, CAMBODIA.**

**P.O. Box 1145, Phone: (855) 23 884 150 Fax: (855) 23 885 745 E-mail : [comfrel@online.com.kh](mailto:comfrel@online.com.kh) Website: [www.comfrel.org](http://www.comfrel.org)**

Vision: A democratic society that democratization in particular democratic elections are promoted and qualified to bring benefits to people.

ទស្សនវិស័យ ៖ ដើម្បីឱ្យការបោះឆ្នោតនៃការប្រកួតប្រជែងគ្នាដោយសេរី និងយុត្តិធម៌ត្រូវបានលើកកម្ពស់ និងមានគុណភាពប្រយោជន៍ដល់ប្រជាជន។